

SHIP Memorandum of Agreement

This Agreement is made and entered into by and between the Le Sueur-Waseca Community Health Board (LWCHB), the Brown County Community Health Board (BCCHB) and the Nicollet County Community Health Board (NCCHB).

WHEREAS, LWCHB, BCCHB and NCCHB desire to partner in implementing a Statewide Health Improvement Partnership (SHIP) grant from the Minnesota Department of Health, and

WHEREAS, the grant period for the SHIP grant runs from January 1, 2025, to October 31, 2025; and

WHEREAS, the SHIP grant dollars have been awarded to the LWCHB, BCCHB and NCCHB partnership, and those parties desire to work collaboratively to implement policy for the use of those SHIP grant dollars, and to hire a SHIP Coordinator to oversee the project.

NOW, THEREFORE, LWCHB, BCCHB and NCCHB hereby agree as follows:

1. LWCHB, BCCHB and NCCHB will partner to implement the SHIP grant from the Minnesota Department of Health, for the grant period January 1, 2025, to October 31, 2025.
2. LWCHB, BCCHB and NCCHB will cooperate and collaborate in implementing policy for the use of SHIP grant dollars awarded.
3. NCCHB will hire a 1.0 FTE SHIP Coordinator to oversee the carrying out of the policies implemented by this partnership.
4. NCCHB will assume responsibility for the actions of the SHIP Coordinator while providing services under the SHIP grant program, and will provide liability insurance for claims arising from services provided.
5. The Parties to this Agreement understand that the funding for this position is dependent upon the SHIP grant received by the NCCHB from the State of Minnesota. In the event that LWCHB, BCCHB and NCCHB do not receive funding from the State of Minnesota's SHIP grant, LWCHB, BCCHB and NCCHB's obligations under this agreement are null and void and they have no obligation to provide any funds for this position.
6. NCCHB will be the lead agency and fiscal agent to provide payroll arrangements, including taxes and benefits, for the SHIP Coordinator.
7. LWCHB, BCCHB and NCCHB will contribute equally to any unemployment claim should the SHIP Coordinator lose employment and should that individual be entitled to said benefits under applicable laws.

